UCMERCED
Division of Graduate Studies

5200 N. Lake Road
Merced, CA 95343
Phone: (209) 228-4723
Fax: (209) 228-6906

PETITION FOR CHANGE OF MAJOR/DEGREE

STUDENT This petition must be completed, signed and submitted to the Graduate Division for approval by the Dean. You must obtain the appropriate School signature(s) and date. It is your responsibility to provide any documents that may be required by the new Graduate Group. **International students must obtain signature from the SEVIS/Visa Coordinator**.

Student Name: _____ _____
Last First Middle Student ID Number

Phone Number: _____ Email Address: _____

Current Program: _____

Current Degree: ☐ MA ☐ MS ☐ PhD Current Term: ☐ Fall ☐ Spring Year: _____

Student Signature: _____ Date: _____

A. CHANGE OF MAJOR

You must attach a memo from the appropriate committee on the arrangements of any coursework transfer from the old program to the new program. Requires the signature of the new Graduate Group Chair.

Current Major: _____

I wish to change to (**New Major**): _____

B. CHANGE OF DEGREE LEVEL

My current degree expected is: ☐ Master's ☐ PhD

I wish to change degree expected to*: ☐ Master's ☐ PhD

*In cases where the student is changing degree level from Master's to PhD, a memo is required from the appropriate committee indicating a formal admissions review was completed. The memo should summarize the review process and the vote of the committee.

SCHOOL Please complete this section. You may add comments below. Return this form to the student or forward it to the Graduate Division.

☐ APPROVED ☐ NOT APPROVED

_____ _____
Faculty Advisor (Print) (Signature) Date

_____ _____
Graduate Group Chair (Print) (Signature) Date

Comments: _____

INTERNATIONAL CENTER International students must obtain SEVIS/Visa Coordinator signature.

_____ _____
SEVIS/Visa Coordinator (Print) (Signature) Date

GRADUATE DIVISION Return this form to the Graduate Division for approval by the Dean.

☐ APPROVED ☐ NOT APPROVED

_____ _____
Dean of Graduate Division (Signature) Date