UNIVERSITY OF CALIFORNIA
MERCED | GRADUATE DIVISION

HOW TO REQUEST AN ELIGIBLE PROGRAM APPLICATION FEE WAIVER:

Prospective applicants who have participated in any of the [Fee Waiver Eligible Programs](#) may request an application fee waiver directly through their UC Merced graduate application under the **Fee Waiver Tab**.

When you reach the **Fee Waiver Tab**, you will input your "Waiver-Eligible Program" and provide the following information:

- ➢ First and Last Name of Program Contact
- ➢ Email Address of Program Contact
- ➢ Phone Number of Program Contact

> If you participated in any of the waiver-eligible programs listed below, please choose the most recent one for which you have a point of contact. Then enter the contact's email and/or phone number for verification, and **upload documentation below.**
>
> Acceptable documents include a verification letter to confirm your participation, such as a letter bearing the original signature of the program director or adviser, or a copy of the current contract. Or if you participated in one of the listed conferences, you can upload scanned copy of your conference participation badge.
>
> Waiver-Eligible Program
> [▼]
>
> First and Last Name of Program Contact
> [   ]
>
> Email Address of Program Contact
> [   ]
>
> Phone Number of Program Contact
> [   ]

Prospective Applicants requesting an application fee waiver will also be required to upload verification of program participation. This can be in the form of a letter, conference badge, or email from program coordinator. Please be prepared to upload proof at the bottom of this section. **Verification will be reviewed by a Graduate Division staff member before the fee waiver is approved.**

> **Uploading Fee Waiver Verification Documentation**
>
> *Required: Upload Fee Waiver Verification
>
> [Choose File] No file chosen
>
> [Upload]
>
> [Continue]

Please Note: Fee waivers without verification will not be reviewed. Your application will **not** be available for review until your fee waiver has been approved or the application fee has been submitted.

HOW TO CLAIM A GRADUATE APPLICATION FEE WAIVER CODE:

Prospective applicants who received a UC Merced graduate application fee waiver code from a UCM administrator, faculty or staff member, can claim their fee waiver in the **Fee-Waiver Tab** of their graduate application.

When you reach the **Fee Waiver Tab**, you will input your Fee Waiver Code and provide the following information:

> ➢ First and Last Name of Administrator, Faculty, or Staff Contact
> ➢ UC Merced Email Address

If you received a fee waiver from a UC Merced administrator, faculty, or staff member, please enter the waiver code below, along with the person's name and contact information, and **upload documentation below.**

Acceptable documentation includes a memo from the faculty member granting you a program fee waiver, or a copy of the email from the faculty member granting you the fee waiver code.

Fee Waiver Code
[   ]

First and Last Name of Administrator, Faculty, or Staff Contact
[   ]

UC Merced Email Address
[   ]

All prospective applicants requesting an application fee waiver are required to provide proof of being granted a fee waiver code from a UCM administrator, faculty or staff member. Acceptable documentation includes a fee waiver flyer, memo or email from administrator/faculty/staff. Please be prepared to upload proof at the bottom of this section. **Verification will be reviewed by a Graduate Division staff member before the fee waiver is approved.**

Uploading Fee Waiver Verification Documentation

*Required: Upload Fee Waiver Verification

[Choose File] No file chosen

[Upload]

[Continue]

Please Note: Fee waivers without verification will not be reviewed. Your application will **not** be available for review until your fee waiver has been approved or the application fee has been submitted.