EMAIL SCRIPT to FACULTY

Hello [Colleague Name],

I am writing to ask for your help in letting your students know about the exciting opportunities available to them in the [Chemistry and Chemical Biology](http://chemistry.ucmerced.edu/) Graduate Program at the [University of California, Merced](https://www.ucmerced.edu/about).

The Chemistry and Chemical Biology program is ideal for students interested in studying physical chemistry, organic chemistry, computational chemistry and chemical biology. The cutting-edge research in chemistry and chemical biology at UC Merced is highly interdisciplinary, occurring at the ever-blurring interface between chemistry, biology, physics and engineering. Moreover, our faculty *[highlight some faculty achievements and how students in your department succeed].*

UC Merced is a campus committed to the success and [support of our graduate students](https://graduatedivision.ucmerced.edu/GRC). Currently 97 percent of our Ph.D. students receive [full financial support.](https://graduatedivision.ucmerced.edu/financial-support) With the lowest cost of living across the UC system, funding stretches further at UC Merced allowing our students to focus on research and a timely completion of degree.

More details about our program and requirements can be found on our website: <http://chemistry.ucmerced.edu/files/page/documents/phd_requirements.pdf> I also invite you to learn more by viewing our program [flier](https://graduatedivision.ucmerced.edu/sites/graduatedivision.ucmerced.edu/files/page/documents/170919_chemistry_gradflier_revise_for_email.pdf) and [information video.](https://www.youtube.com/watch?v=WSmWe-YlTI0&list=PLEevUfy_ZXSPk09YLE1-9hpT-CWBSCjue)

Please feel free to forward this email to your undergraduate and master’s students whom might be a good fit for the program. Thank you for helping to spread the word to your students and do not hesitate to reach out if you have any questions.

 Sincerely,

EMAIL SCRIPT to STUDENTS

Hello {Name},

Greetings, this is [insert your name] from the [Chemistry and Chemical Biology](http://chemistry.ucmerced.edu/) program at the [University of California, Merced](https://www.ucmerced.edu/about). We met at the recent [conference/graduate fair] and I wanted to follow up with you on your interest in our program. (NOTE: if you did not meet at a grad fair, you can briefly describe how you came about the student’s information)

UC Merced's Ph.D. program in Chemistry and Chemical Biology prepares students for academic and research careers. Graduates of our Ph.D. program are currently employed in tenure-track academic positions, industry, and in research positions throughout the state and country. Given the faculty's diverse expertise, the program is ideal for students interested in studying physical chemistry, organic chemistry, computational chemistry and chemical biology. The cutting-edge research in chemistry and chemical biology at UC Merced is highly interdisciplinary, occurring at the ever-blurring interface between chemistry, biology, physics and engineering. Our collaborative environment, coupled with strong research ties inside UC Merced and across the country, provide students with opportunities to become excellent scientists while answering difficult, topical questions. Moreover, all admitted doctoral students receive [generous funding packages](https://graduatedivision.ucmerced.edu/financial-support).

More details about our program and requirements can be found on our website: <http://chemistry.ucmerced.edu/files/page/documents/phd_requirements.pdf> I also encourage you to learn more by viewing our program [flier](https://graduatedivision.ucmerced.edu/sites/graduatedivision.ucmerced.edu/files/page/documents/170919_chemistry_gradflier_revise_for_email.pdf) and [information video.](https://www.youtube.com/watch?v=WSmWe-YlTI0&list=PLEevUfy_ZXSPk09YLE1-9hpT-CWBSCjue)

The deadline for Fall 2020 admission is January 15, 2020. If the Ph.D. program does not seem like the right fit, we also offer a Master of Science in Chemistry and Chemical Biology.

Please don’t hesitate to reach out if you have any questions about our program or curricula. Thank you for considering graduate studies at UC Merced.

 Sincerely,